

Headley Parish Council

Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
Tel: (01428) 713132 - e-mail: clerk@headley.pc.co.uk
www.headleyparish.com Clerk to the Council: Miss Katie Knowles

2nd July 2018

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the Full Council to be held at the Parish Office on **Monday 9th July 2018** at 8pm.

Yours sincerely

Katie Knowles

Katie Knowles
Clerk to the Council

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A G E N D A

1. OPEN SESSION

Members of the public are welcome to attend meetings of the Council and its committees.

General questions will be taken before the main business of the meeting and any comments on an agenda item will be taken at the appropriate time. Relevant documentation is available from the Clerk in advance on request. Matters requiring further consideration will receive a reply in writing.

At the conclusion of the open session, Council Standing Orders will be applied.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES.

To confirm the minutes of the meeting of Full Council held 14th May 2018, **previously circulated.**

5. COMMITTEE MINUTES

To **receive** the minutes of the following committees and **consider any recommendations** contained therein:

- a. Planning Committee held on 8th May 2018, **previously circulated.**
- b. Amenities & Recreation Committee held on 21st May 2018, **previously circulated.**
- c. Finance & Policy Committee held on 25th June 2018, (to follow).

Recommendations: To ratify the approval of the following policies:

- Data Protection & GDPR Policy 2018
- Data Retention and Erasure Policy 2018
- Whistle Blowing Policy 2018
- Playground Inspection and Maintenance Policy 2018

- Headley Parish Council's Standing Orders revisions 2018

6. CO-OPTION TO FILL THE VACANCY

7. CHAIRMAN'S REPORT

8. HAMPSHIRE COUNTY COUNCIL MATTERS

- To receive a report from our County Councillor.
- Transformation to 2019 – Public consultation in relation to street lighting, supported passenger transport services and the concessionary travel scheme.** To agree how to formulate a response.
- To note any Highway Orders for information.

9. EAST HAMPSHIRE DISTRICT COUNCIL

- To receive the District Councillor's Report.
- To note a license application has been submitted to EHDC to sell alcohol at Beech Hill Garage.

10. FINANCIAL MATTERS

- To receive and approve the draft Income and Expenditure report from 1 April 2018 to 30th June 2018, **information attached.**
- To receive and sign as approved, a list of payments to date made in June 2018, **information attached.**
- To receive and approve the bank statements, corresponding bank reconciliations and trial balance as at 31st May 2018, **information attached.**
- To consider two quotations to have the War Memorial cleaned, **information attached.**

11. INTERNAL COUNCIL MATTERS

- To consider a request from the Arford Common Track Maintenance Fund Committee to store two 5-ton piles of scalpings materials on Arford Common (at the side of the track) near Heather Cottage and Rock Cottage. **Information attached.**
- To receive the letter from the West of Grayshott Preservation Group about preserving the local Gap between Headley Down and Grayshott and agree a response.
- To confirm the membership of a small working group relating to item 11.b to consider our views on the existing gaps and SPBs.
- To agree a theme and councillor attendance roster at the Village Fete on Saturday 15th September 2018.
- To receive a verbal report from the Clerk on the reliability of the speed limit reminder sign (SLR) and plans to upgrade and replace it. **Information attached.**

12. COUNCIL REPRESENTATIVES

To receive any urgent reports from Councillor representatives.